

2023 Town of Wilson Summer Recreation **Registration Packet**

Summer Recreation Information

Dates: Wednesday July, 5th to Friday, August 11th

Time: Monday through Friday, 9:00am to 3:00pm

Location: Wilson Elementary School, 430 Young Street, Wilson, NY 14172

Phone: TBA (will be in effect on 7/5)

Email: wilsonsummerrec@gmail.com

Eligibility: Entering 1st through 5th grade in September 2023 at Wilson Elementary School

Activities: Arts and crafts, games, sports, social interaction, walking field trips, bus field trips

Daily Procedures

- Children are to be signed in by a parent everyday.
- We will eat lunch at noon everyday that we are at the school. Children are expected to bring their lunch everyday unless it is specified that food will be provided for them.
- It is strongly encouraged that children do not bring any toys or items from home.
Summer recreation is not responsible for any lost or broken personal items.
- Children will be allowed in three areas at the elementary school: the gym, the cafeteria, and the playground.
 - Gym: sports, music, and group games
 - Cafeteria: belongings storage, board games, crafts, and eating (when not nice)
 - Playground: playing and eating (when nice)
- Children are to be signed out by an approved person everyday.

Payment and Due Dates

- Registration forms, medical forms, and field trip payments are due back to the Wilson Town Hall by Friday, June 30 at 4:00pm.
- Cash, checks, and credit cards are acceptable forms of payment, with a bank fee added to any credit card purchase.
- No refunds or exchanges will be accepted.

Communication

- You may contact the directors via call or text at the number above beginning on 7/5.
- The directors will contact you for one or more of the following:
 - Questions, notice of discipline/incident with your child, emergency, or concerns from your child.
 - Weekly schedule, what we are doing that day, what to bring for that day, reminders, and updates.

Drop off and Pick Up Procedures

- Drop off and pick up will be in the cafeteria or underneath the pavilion on the playground.
- The entrance to the cafeteria is the door across from the playground entrance, off the parking lot next to the football stadium.
- Children can be dropped off at 8:30am at the earliest and must be picked up by 3:15pm unless special arrangements are made with the director and/or assistant director.
- Children are to be signed in at drop off and signed out at pickup by an approved person each day.
- If another person other than a parent/guardian is to pick up the child, please include their information on the registration form.
- Children cannot leave the playground or school without a parent/approved individual signing them out.

Late Arrival/Early Dismissal

- Parents must notify the directors if they need to pick up their child early that day.
- If a parent will be dropping off their child late on a certain day or needs to pick up their child early on a certain day (ex. every Thursday at 1:30pm), a form must be filled out and turned into the directors (included in packet).
- Late arrival and early dismissals are not applicable to days in which we have field trips.

Field Trip Procedures

- **Children are required to wear their rec shirts for every field trip, regardless if the field trip is walking or taking the bus. No exceptions.**
- Children must be dropped off at least 15 minutes prior to departure time.
- The departure and return times will be listed on the field trip form. We will not hold the buses for a late child even if the child has signed up and paid for the trip.
- No unnecessary items are permitted on the field trip. This includes:
 - Toys, cell phones, tablets, blankets, action figures, Legos, etc.
- The directors and counselors are not responsible for any lost items on the field trip.
- Any field trip that involves water (ex. Fort Niagara pool, Krull Park splash pad, Beaver Island Beach, etc.), appropriate clothing must be provided for the child or they are not allowed to participate. This includes:
 - A change of clothes, a towel, and a bag to carry belongings in.

Registration Packet Contents

- To keep:
 - Summer Recreation information
 - Schedule and specifics
 - Child disciplinary procedures
- To turn in:
 - Summer Recreation registration form
 - Medical History and Immunization form
 - Summer Recreation field trip registration form
 - Late arrival/early dismissal form (is applicable)

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 First Day of Rec	6 Decorate Rec Shirts	7 Decorate Rec Shirts	8
9	10 Brownies	11 Hawaiian Day	12 Fort Niagara Pool	13 Chopped Challenge	14 Krull Park	15
16	17 Celebrate Wilson Amazing Race	18 Sports Day	19 Strong Museum	20 T-Shirt Tie Dye PJ Day	21 Fort Niagara Pool	22
23	24 Fire Hall	25 Christmas in July	26 Niagara Amusement Park & Splash World	27 Movie Day Superhero/Supervillain Day	28 Beaver Island Beach	29
30	31 Buffalo Museum of Science					

July 2023

Wednesday 7/5 - First Day of Rec

- Welcome
- Rules/regulations
- Games

Thursday 7/6 - Decorate Rec Shirt

- Decorate rec shirt in groups

Friday 7/7 - Decorate Rec Shirt

- Decorate rec shirt in groups
-

Monday 7/10 - Brownies

Depart: 12:45pm | Return: 2:30pm

- Walking field trip to Brownies

Tuesday 7/11 - Hawaiian Day/Sign Language Basics

- Hawaiian decorations and crafts
- Snow cone machine
- Wearing Hawaiian themed clothing is encouraged
- Learn the basics of sign language from a guest speaker

Wednesday 7/12 - Fort Niagara Pool

Depart: 10:00am | Return: 2:30pm

- Bus field trip
- Swimming at Fort Niagara Pool

Thursday 7/13 - Chopped Challenged

- Kids will be given ingredients and will be tasked to make different dishes

Friday 7/14 - Krull Park

Depart: 9:45pm | Return: 2:30pm

- Bus field trip
 - Playground, splash pad, carousel park
-

Monday 7/17 - Celebrate Wilson/Amazing Race

- Walking field trip throughout the village
- Teams representing different aspects of Wilson
- Teams race to different checkpoints to gain clues to their next destination, ending back up at the school

Tuesday 7/18 - Sports Day

- Kids are encouraged to wear their favorite team's gear
- Make own player card
- Group sports games

Wednesday 7/19 - Strong Museum

Depart: 9:30am | Return: 4:30pm

- Bus field trip

Thursday 7/20 - T-Shirt Tie Dye/PJ Day

- Kids can tie dye t-shirts in groups
- T-shirts are not supplied

Friday 7/21 - Fort Niagara Pool

Depart: 10:00am | Return: 2:30pm

- Bus field trip
 - Swimming at Fort Niagara Pool
-

Monday 7/24 - Fire Hall

Depart: 10:45am | Return: 2:00pm

- Walking field trip
- See fire trucks
- Pizza and snacks provided
- Decorate cookies from the Cookie Cottage

Tuesday 7/25 - Christmas in July

- Wear Christmas themed apparel
- Christmas decorations
- Make own ornament craft
- Hot/frozen coco

Wednesday 7/26 - Niagara Amusement Park & Splash World

Depart: 9:45am | Return: 4:00pm

- Bus field trip
- Roller coasters, bumper cars, rides
- Water park

Thursday 7/27 - Movie Day/Superhero or Supervillain Day

- Watch movies
- Dress up as favorite hero or villain
- Popcorn from a movie-style popcorn maker

Friday 7/28 - Beaver Island Beach

Depart: 9:30am | Return: 2:00pm

- Bus field trip
 - Swimming, sand toys
-

Monday 7/31 - Buffalo Museum of Science

Depart: 9:45am | Return: 3:15pm

- Bus field trip

Departure and return times are from and to the Wilson Elementary School

Lunches will not be supplied unless otherwise specified

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Color Rush Day Sign Language basics	2 Fort Niagara Tour	3 Backwards Day Talent Show Practice	4 Dwyer Ice Arena	5
6	7 Skateland	8 Animal Day Talent Show Practice	9 Fort Niagara Pool	10 Talent Show	11 Final Day of Rec Cookout/Carnival Thankful Day	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2023

Tuesday 8/1 - Color Rush Day

- Wear clothes with favorite color
- Relay races with color theme

Wednesday 8/2 - Fort Niagara Tour

Depart: 9:45am | Return: 2:00pm

- Decorate rec shirt in groups

Thursday 8/3 - Backwards Day/Talent Show Practice

- Wear clothes backwards
- Start practicing for talent show

Friday 8/4 - Dwyer Ice Arena

Depart: 9:45am | Return: 2:15pm

- Bus field trip
 - Bring lunch; will eat there
-

Monday 8/7 - Skateland

Depart: | Return:

- Bus field trip

Tuesday 8/8 - Animal Day/Talent Show Practice

- Horses and crafts in the morning
- Reptiles and crafts in the afternoon
- Continue practicing for the talent show

Wednesday 8/9 - Fort Niagara Pool

Depart: 10:00am | Return: 2:30pm

- Bus field trip
- Swimming at Fort Niagara Pool

Thursday 8/10 - Talent Show

- Kids will put their talents to the test
- Parents are welcomed
- Talent show will be after lunch

Friday 8/11 - Final Day of Rec/Cookout and Carnival/Thankful Day

- Kids make cards and signs for businesses, friends, counselors, parents, etc.
- Carnival outside in the afternoon

Departure and return times are from and to the Wilson Elementary School

Lunches will not be supplied unless otherwise specified

Wilson Summer Recreation Child Disciplinary Procedures

This information is the same information given to our counselors, created by our directors. It is to allow you, the parent/guardian, to understand the procedures in which we take to discipline the children if they commit an infraction of our rules.

Types of Infractions

- Verbal
 - All name calling, general meanness, and antagonizing.
 - Being mean and antagonizing are judgment calls.
- Physical
 - Hitting, kicking, biting, scratching, throwing things, etc.
- Behavioral
 - Not listening to direction, lying, disobeying, etc.

Disciplinary Structure

- Verbal
 - Three warnings in one day/week equals write-up.
- Physical
 - Two warnings in one day/week equals write-up.
 - Two write-ups equals a suspension.
 - In any physical altercation that is not seen:
 - We will first address the child who was hit to see if they are in need of additional care.
 - We will first hear the side of the story from the child who was on the receiving end.
 - We will then talk to the child who was on the giving end.
 - We then will decide the appropriate punishment.
- Behavioral
 - Two warnings in one day/week equals write-up.
 - Any child lying will automatically receive in-rec detention.
- Initial warning will result in an in-rec detention on a case-by-case basis.
- All warnings reset after two weeks of the last incident.

Threatening/Inappropriate Actions

- If there is a threatening/inappropriate action such as punching, hitting with an object/equipment, fighting, touching, unwanted comment, or other, the punishments are more severe.
 - First incident equals a write-up.
 - Second incident equals a suspension.
 - Third incident equals removal from summer recreation permanently .

- All incidents will also be reported immediately to parents, as well as an in-person follow-up at the end of the day.

Write-Ups

- Forms will be kept by the director and assistant director.
- Any counselor that views/is involved with a child that commits an infraction will be the one filling out the write-up form with the assistance of the director or assistant director.
- Write-ups will be presented to the parent at the end of the day for review and signature.

Discipline Spreadsheet & Documentation

- A spreadsheet that is kept by the director and assistant director will keep track of the child, type of infraction, number of infractions, and additional notes.
 - Infractions will be marked V (verbal), P (physical), or B (behavioral) on the spreadsheet.
 - A separate document will contain information on the incident, if necessary.
- Spreadsheets will be kept weekly

2023 Wilson Summer Recreation Registration Form

Please fill this information in accurately. This information will be kept on file for contact in case we need to contact you with questions, concerns, incidents, cases of emergency, or updates on schedules.

CHILD INFORMATION

Name: _____ Age: _____

Birthday: _____ Grade Entering in September: _____

Home Address: _____

PARENT INFORMATION

Name: _____ Relationship to Child: _____

Home Address: _____

Phone: _____ Email: _____

Emergency Contact: _____

Relationship to Child: _____ Emergency Contact Phone: _____

Additional Parent/Guardian Name(s): _____

Relationship(s) to Child: _____

Phone: _____ Email: _____

AUTHORIZED TO PICK UP CHILD

Name	Relationship to Child	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent Name (print): _____

Date: _____

Parent Signature: _____

Disclaimer: Any child that does not show up the first two days of recreation will be no longer registered for summer recreation and their spot will be given away. Parent/guardian(s) will receive notification.

Medical History and Immunization Record

A copy of your child's current immunization record from either his/her enrolled school or doctor must be attached to this form.

This form must be completed and signed by the parent/guardian of all children participating in the Wilson Summer Recreation program.

Physician Information

Family Physician: _____ Physician Phone: _____

Physician Address: _____

Illness and Injury

Please check all boxes that apply:

Asthma Bleeding/Clotting Diabetes Hypertension Seizures

Heart defect/Disease Musculoskeletal Disorders

Other (please specify): _____

Operations and/or serious injuries (with dates): _____

Allergies

Please check all boxes that apply:

Animals Food Hay fever Insect Stings Medicine

Pollen Sun Plants Other

Please describe if checked one of the boxes above: _____

Health Conditions

Please check all boxes that apply:

Emotional Disturbances Fainting Hearing Impairment

Wears Glasses/Contacts Anxiety Depression Other

Please describe if checked one the boxes above: _____

Medications

Please list all medications the participant is currently taking and for what reason:

Medication	Reason
_____	_____
_____	_____
_____	_____
_____	_____

Restrictions

Please indicate any activities that your child is restricted from:

Our staff is not trained to administer any medications and are not allowed to apply sunscreen or insect repellent. If your child requires medication (ex. Epipen or inhalers), or repellent. We will need to have a letter from his/her doctor stating that the child is capable of self-administering the above. If you would like your child to carry and use FDA approved sunscreen, please provide written permission.

In consideration of your accepting my child's application, individually as parent and natural guardian, I hereby waive, release, and forever discharge the Town of Wilson, it's employees, agents, representatives, and officers from any and all claims or causes of actions for damages which I have or which I may hereinafter have individually or as a parent and natural guardian of my child against the Town of Wilson, it's employees, agents, representatives, and officers for any and all damage which may be sustained by me and/or my child in connection with my involvement with the Town of Wilson Recreation Program. I further agree that any and all medical bills incurred as a result of my child's participation in the Town of Wilson Recreation Program shall be submitted to my health provider for payment and shall not be the responsibility of the Town of Wilson. I hereby certify that all the above information is true and complete.

Parent/Guardian Name (print): _____ Date: _____
Parent/Guardian Name (sign): _____

For Administrative Use Only

Received: _____ Date: _____ Medical Record Attached

Wilson Summer Recreation Field Trip Registration

Child's Name: _____ Age: _____

Child's Shirt Size: _____ Quantity: _____ (\$6 each)

We strongly encourage the purchase of a second summer rec shirt for your child, allowing for one to be left at summer rec at all times, while the other can be brought home after use.

REC SHIRTS ARE REQUIRED FOR EVERY FIELD TRIP. NO EXCEPTIONS.

Field Trip (Field Trip Type)	Date	Cost	Includes	Bring	Check if Attending
Brownies (Walking)	Monday, July 10th	\$3	A small cone/cup of ice cream	-	
Fort Niagara Pool (Bus)	Wednesday , July 12th	\$0	Swimming at Fort Niagara Pool	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	
Krull Park (Bus)	Friday, July 14th	\$2	Carnival rides, splash pad	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	
Celebrate Wilson Amazing Race (Walking)	Monday, July 17th	\$0	Race around town, including stops at several businesses and historical sites	-	
Strong Museum (Bus)	Wednesday , July 19th	\$21	Interactive exhibits	Bagged lunch	
Fort Niagara Pool (Bus)	Friday, July 21st	\$0	Sunscreen, bagged lunch	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	
Fire Hall (Walking)	Monday, July 24th	\$5	Fire trucks, fire hall tour, pizza, cookie decorating	-	
Niagara Amusement Park (Bus)	Wednesday , July 26th	\$20	Rides, water park	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	
Beaver Island State Park Beach (Bus)	Friday, July 28th	\$0	Beach	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	
Buffalo Science Museum (Bus)	Monday, July 31st	\$15	Interactive exhibits	Bagged lunch	
Fort Niagara Tour (Bus)	Wednesday , August 2nd	\$0	Historic tour	Sunscreen, bagged lunch	
Dwyer Ice Arena (Bus)	Friday, August 3rd	\$7	Ice skating, skate rental	Warm clothes, bagged lunch	
Skateland	Monday, August 7th	\$8	Rollerblades/skates, skate rental	Bagged lunch	
Fort Niagara Pool (Bus)	Wednesday , August 9th	\$0	Swimming at Fort Niagara Pool	Swimsuit/change of clothes, towel, sunscreen, bagged lunch	

Field Trips: \$ <i>(total cost of field trips attending)</i>	Rec Shirt(s): \$	Total Cost: \$
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****The total cost for attending all field trips would be \$81.****



Town of Wilson
375 Lake St. P.O. Box 537
Wilson, New York 14172

Doyle. H Phillips, Supervisor
A. Diane Muscoreil, Town Clerk
Phone: (716) 751-6704
Fax: (716) 751-6706

I hereby give permission for _____ to attend the above field trips. I hereby waive, release, and forever discharge the town of Wilson, it's employees, agents, representatives, and officers from any and all claims or causes of action for damages which I have or which I hereinafter have individually or as parents and natural guardian of my child against the Town of Wilson, it's employees, agents, representatives, and officers for any and all damage which may be sustained by me and/or my child in connected with my involvement with the Town of Wilson Recreation Program. I further agree that any and all medical bills incurred as a result of my child's participation in the Town Recreation Program shall be submitted to my health provider for payment and shall not be the responsibility of the Town of Wilson.

Printed Name: _____

Date: _____

Signature: _____

Wilson Summer Recreation
Late Arrival/Early Dismissal Form

Child's Name: _____

Parent's Name: _____

Day's Effected (circle): Monday Tuesday Wednesday Thursday Friday

Frequency of occurrence (circle): One-time Daily Weekly

Date of occurrence (if a one-time occurrence): _____

Late Arrival Time: _____ **OR** Early Dismissal Time: _____

Pickup/Dropoff Person: _____

Relationship to Child: _____

Late arrival and early dismissal are not permissible on days in which we take bus field trips. We will not delay the bus departure for any child/parent and cannot return early for any child/parent. Children must be present at summer recreation at least 15 minutes prior to bus departure.

Signature: _____

Date: _____